



**Affordable Housing Trust Fund  
Board of Trustees  
Action Plan Working Group**

Date: April 28, 2022  
Time: 8:15 AM – 9:00 AM  
Location: Conducted via remote participation

Attendees: Karen Kelleher, Calpurnya Roberts, Jaclyn Pacejo, Neal Mongold, Kelly Lynema

**Meeting Summary**

1. Review draft Action Plan and engagement plan  
Karen reviewed the project schedule and adjustments to the engagement plan. The group discussed how the engagement plan will be designed to collect feedback on the high level strategies the Trust has expressed a desire to pursue, and will communicate the Town's need for affordable housing.

Jaclyn and Kelly will collaborate on an infographic to communicate the need, using the one-pager developed for the 2016 Housing Production plan as a starting point.

Regarding the Action Plan, the group discussed other financial resources that the Trust has access to and what should be considered, including short-term rental fees, Community Preservation Act funding, HOME and CDBG funds, donations, rounding up on home sales, real estate transfer fees, and cannabis revenue. The Trust will look to the consultant for the Action Plan to explore financial resources and the feasibility and timeline of obtaining access to such.